



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	RAMA DEVI BAJLA MAHILA MAHAVIDYALAYA, DEOGHAR
Name of the head of the Institution	Dr. Suchita Kumari
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06432222517
Mobile no.	7004038950
Registered Email	rdbmcollegedeoghar@gmail.com
Alternate Email	iqacrdbmcollegedeoghar@gmail.com
Address	Castair's Town, Deoghar, Jharkhand
City/Town	Deoghar
State/UT	Jharkhand
Pincode	814112

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kishlay Sinha
Phone no/Alternate Phone no.	06432222517
Mobile no.	9973335393
Registered Email	rdbmcollegedeoghar@gmail.com
Alternate Email	iqacrdbmcollegedeoghar@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://rdbmcollegedeoghar.com/IOAC.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://rdbmcollegedeoghar.com/calender.html

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.28	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	01-Aug-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Placement camp organised on capus	18-Aug-2018 1	74
Motivational Lecture PEACE	24-Aug-2018 1	150
MoU signed wits TISS for certificate course in computer applications	31-Jul-2018 1	5
Extra curricular event calendar, Academ calendar Practices of developing of curriculum plan emplimented	22-Jun-2018 5	10
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

College website reconstruction. ? For optimum utilization of infrastructure, planning of time tables for theory and practical classes. ? Online feedback from students on teacher and campus for all UG ? Survey on curriculum from teachers, students, alumni and employers by sample survey method. ? Monitored various programs final year results and conducted statistical analysis. ? All programmes of are regularly monitored with regard to teaching.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>2. Internal assessment 2. Internal Assessment achievement 1 • Departmental internal examination held twice in a year. 2 • Submission of assignments on completion of the semester. 3• Submission of project reports after internship 4• Surprise class test after completion of the chapter. View File 14. Whether AQAR was placed before statutory body ? No 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? No 16. Whether institutional data submitted to AISHE: Yes Year of Submission 2016 Date of Submission</p>	<p>View File 14. Whether AQAR was placed before statutory body ? No 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? No 16. Whether institutional data submitted to AISHE: Yes Year of Submission 2016 Date of Submission 01-Feb-2016 17. Does the Institution have Management Information System ? No Part B CRITERION I - CURRICULAR ASPECTS 1.1 - Curriculum Planning and Implementation 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words As curriculum is designed by the University the faculty members first of all divide the portion accordingly for the timely completion of the course. The traditional chalk and board method of teaching is adopted for the teaching purpose. Apart from it the faculty members also try to explain contents beyond the syllabus to widen the knowledge in every subject. Tutorial classes are conducted for slow learners. Departmental council of each department also reviews the progress of the syllabus completion and needs of the students. Further group discussions quiz, surprise test is also taken on regular basis. Internal assessment is done on the basis of home assignments and class tests. For advance teaching the faculty members make use of the smart class and projectors to give the precise knowledge of the subject. Laboratories play an important role in imparters a practical edge to the subject. For documentation of the curriculum in the institution each faculty maintains its progress register in which details of what and when taught is maintained. Apart form</p>
<p>1. Personality development programme t</p>	<p>1. Achievements 1• Yoga camp was organized by the department of psychology. 2• Debates and elocution contest organized by the NSS wing 3</p>

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As curriculum is designed by the University the faculty members first of all divide the portion accordingly for the timely completion of the course. The traditional chalk and board method of teaching is adopted for the teaching purpose. Apart from it the faculty members also try to explain contents beyond the syllabus to widen the knowledge in every subject. Tutorial classes are conducted for slow learners. Departmental council of each department also reviews the progress of the syllabus completion and needs of the students. Further group discussions quiz, surprise test is also taken on regular basis. Internal assessment is done on the basis of home assignments and class tests. For advance teaching the faculty members make use of the smart class and projectors to give the precise knowledge of the subject. Laboratories play an important role in imparters a practical edge to the subject. For documentation of the curriculum in the institution each faculty maintains its progress register in which details of what and when taught is maintained. Apartt this HODS of each departments review the progress and completion of the subject with the faculty members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
KAUSHAL VIKASH YOJANA	Stiching C course01/03/2 018	01/03/2018	6	yes	yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	49	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>In order to keep itself abreast with the latest needs of the market our college has designed students and teachers feedback form. These feedback form project the views of the students and their requirements. For the analysis of the feedback form the HODS of all the subjects together review the forms and drew conclusions for the betterment of the college system. It was the suggestion of the students to make the syllabus more job oriented keeping in view with the curriculum provided by the university our teachers try to use innovative and modern methods of teaching in which efforts are made by the faculty to provide contents beyond the syllabus also. To increase students participation and make the class more interactive group discussion are done on current affairs and latest information's. In the process of mentoring efforts are made to teach the professional etiquettes and official writing to the studentss. A well equipped library is always a boon of the college for the teachers and the students. For</p>

this the college administration has moved to make the library more approachable to its stakeholders by doing computerization of the library. Healthy body leads to a healthy mind. In order to teach students how to preserve our environment the college always tries to ecofriendly environment. Thus after analyzing the feedback the institution tries to make the maximum use of its outcome for the betterment of the students and college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Nil	300	48	48
BCom	Nil	300	96	96
BA	Nil	1680	2297	1310
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1454	Nil	11	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	5	2	2	Nil	Nil
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In order to keep itself abreast with the latest needs of the market our college has designed students and teachers feedback form. These feedback form project the views of the students and their requirements. For the analysis of the feedback form the HODS of all the subjects together review the forms and drew conclusions for the betterment of the college system. It was the suggestion of the students to make the syllabus more job oriented keeping in view with the curriculum provided by the university our teachers try to use innovative and modern methods of teaching in which efforts are made by the faculty to provide contents beyond the syllabus also. To increase students participation and make the class more interactive group discussion are done on current affairs and latest information's. In the process of mentoring efforts are made to teach the professional etiquettes and official writing to the students A well equipped library is always a boon of the college for the teachers and the students. For this the college administration has moved to make the library more approachable to its stakeholders by doing computerization of the library. Healthy body leads to a healthy mind. In order to teach students how to preserve our environment the college always tries to ecofriendly environment. Thus after analyzing the feedback the institution tries to make the maximum use of its outcome for the betterment of the students and college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1454	11	1:132

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	11	4	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Hons	I	10/12/2018	30/01/2019
BA	Hons	I	10/12/2018	30/01/2019
BSc	Hons	I	10/12/2018	30/01/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College makes continuous effort to upgrade its internal evaluation system by using different tools. They are implemented with sincere efforts by the evaluator which is an on going process. They are as follows. • Debate: All departments organise topic related debate from time to time, which upgrades the thought process of the students. • On the spot writing: In order to keep the students updated with their topics, departments hold on the spot writing Competition. • Note Making : In the process of evaluating the notes on specific topics prepared by the students, necessary corrections are made, which helps them to write their answers methodically and meaningfully, leading them to score their best in the exams. • Departmental Seminars : The students present papers on given topics in their respective departments in the presence of their friends and faculty. On the basis of the manner of presentation and content of the paper, they are accordingly graded and evaluated. • Class Test: After the completion of the chapters the students are subjected to class tests, both objective and subjective questions are posed. On the basic of which their acumen, and class attendance they are evaluated. Following the above mentioned workplace strategies the college ensures the effective implementation of the reforms in the internal assessment process. It prepares the students for the better performance in their finals and in future.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The college is a constituent unit of S.K.M.University, Dumka The Exam calendar is Prepared by the S.K.M.University under the guidance of chancellor, the governor of Jharkhand. This Calendar is provided to the university and the university directs the colleges to follow the given academic calendar. Thus our college also follows the academic calendar provided by the S.K.M.University, Dumka. As far as conducting the examination are concerned, year wise/semester wise examination dates along with the date sheets are provided by the university, which is uniform for all the colleges. Our college also follows the same dates, Processes and policies provided by the university to conduct the given examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Hons	BCom	Nil	102	97	95
Hons	BSc	Nil	98	94	98
Hons	BA	Nil	1254	1191	95
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Inter Group TSC Competition	NCC , RDBM Unit	1	1
Inter Group Shooting 2009	NCC , RDBM Unit	1	2
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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TATA TIS	31/07/2018	Communication Skills course, Professional management course	49
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
29	20

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Nil
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	02	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15000	200000	278	Nil	15278	200000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	12	1	12	0	0	2	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	12	1	12	0	0	2	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	3	5	5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a number of policies, Procedures and practices to govern its functions. For the maintenance and upkeep of different facilities college holds regular meetings with various committees constituted for this purpose.

Laboratory • The college has eight science laboratories Physics, Chemistry, Botany, Zoology, one of Psychology laboratory. • Record and maintenance account is maintained by lab technicians and supervised by HoDs of Concerned department. • Maintenance and cleaning of apparatus are done annually by the concerned departments. Library • The college has a big library. • The requirement and list of books are taken from each department for the library every year. • Apart from text book, newspaper, magazines, competitive magazines are available in the library. • The proper account of visitors (students and faculties) on daily basis is maintained. Sports • Sports department of the college is very active. Sports in charge of the college encourages the students to participate in various sports activities. • Students of the college participate in different activities at university state, national and international level. • For the maintenance of Volley ball court of the college sports in charge consults with the coach. Classroom • The college has a building committee for the maintenance and upkeep of infrastructure. HODs submit their requirements to the principal regarding the essential item of the class room. The college development fund is unlied for the maintenance of the essential items. • Computer maintenance is done regularly by the agency.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	na	0	0
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Professional counseling	15/12/2018	35	TISS
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Prudential	74	3	ICICI Prudential	74	3
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Group dance	Inter college	12
Solo singing	Inter college	7
Solo Dance	Inter college	4
Volley Ball	Inter college	14
Kabaddi	Inter college	12
Chess	Inter college	6
Badminton	Inter college	4
Khokho	Inter College	12
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council being a students representative structure holds the responsibility in the affairs of the college. Working in partnership with the college management, staff and parents for the benefit of the institution and its students. Student council body of our college functions to its best in curricular and extracurricular activities for the students, engaging them in learning democracy and leadership amazing to their total personality development. This council body helps share the ideas, interests and concerns of the students with the teachers principal. They often help in raising funds for college wise activities including social events, community projects like literary drivers for the poor and the slums, helping people in need, and risk of invalid. Tour to orphanage and old add homes is the specially of our student body. The representatives passes on the requests, ideas problems complaints from students to the head of the institution thus working as a bridge between the management and the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of delegating authority and to promote a culture of participative management by involving the faculty members, office staff and students in its smooth functioning. It is run at various levels of which two are highlighted here. These are the library committee, and proctorial Board. Library The library committee is formed for the upgradation and smooth functioning of the library. The principal delegates the power to the incharge of the library who form a body of three members. The committee monitors in the up keeping of the books, timely issue and collection of the books to the staff and students. Time to time they include the suggestion of the faculty members to keep abreast with the syllabus and the need of the students. Regarding books and journals, suggestions given by the students are also considered. Feed back is taken from the students so as the rectification could be done Proctorial board The proctorial board is an important body of our college. The principal of our college delegate his disciplinary power to the protarical board. The proctorial board comprises of two faculty members who are responsible for maintaining the discipline in the campus. In this process the proctor assign task to the students, NCC cadets and the students union as and when required. These students are supposed to report to the proctor regarding their duties. The proctor of our college keep a strict eye on the maintenance of discipline in the college campus of any other reported matters. This participative management and proper decentralization of percolation of powers leads to a well disciplined environment in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per the Govt. Rules and University Policies
Industry Interaction / Collaboration	Internship program of the students of Vocational courses are arranged with different industries / organization • Internship / project works of students of science faculties are done by the mutual understanding with different industries like -Baidyanath, fishery organization • Lectures are delivered by resource persons of different organization.
Human Resource Management	• Technical security guard are out sourced. • Support staffs are appointed an a temporary basis • Yoga training camp was organized • Duty leave are provided to the teaching staff for attending seminar/conferences/workshop

Library, ICT and Physical Infrastructure / Instrumentation	<p>Library • The library has a three men advisory committee • There is departmental library in each department</p> <ul style="list-style-type: none"> • Time to time new books are added in the library as and when required • A teachers and students visiting register is maintained in the library • Library has been computerized ICT • Wi -Fi campus • Well equipped HiTech conference and seminar room with OHP • Electronic public addressing system • Well equipped advance Botany laboratory • Smart class room Physical infrastructure • College building has five blocks. • Hi -Tech well furnished seminar/conference hall • Advance science laboratory • Girls common Room • NSS NCC wing • Ro water dispenser and water cooling system • Rich library with reading room WiFi facility • IGNOU study center •
Research and Development	<p>Research based facilities are provided to the faculty members • Well equipped laboratories • WiFi connectivity • Rich library • Teachers participation and presentation of papers in national international seminars and workshops • Teachers are motivated to deliver lectures as a resource person and conduct workshop.</p>
Examination and Evaluation	<ul style="list-style-type: none"> • College adopts following method of internal evaluation: • Class tests • Quiz • Oral Exam • Assignments • Sent uptests • Final Exam conducted by the University
Teaching and Learning	<ul style="list-style-type: none"> • Traditional and advanced method of teaching and learning are adopted • Use of ICT enabled teaching • Remedial classes are conducted. • Bilingual method of teaching are adopted. • Occasionally study materials are provided by the departments concerned.
Curriculum Development	<ul style="list-style-type: none"> • The curriculum of all courses are developed by the University which is revised time to time • The college follows the syllabus as followed need by the University

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal audit is an independent management function, which involves a continuous and critical appraisal of the functioning of an entity with a view to suggest improvements there to and add value to and strengthen the overall governance mechanism of the entity, including the entitys strategic risk management and internal control system. The internal audits are headed by IQAC and financial audits are conducted by CA. external audits are conducted by the respective University which is not done yet.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA meetings being held regularly. • Parents are encouraged to be a part of institutional committees for student's welfare. PTA Provide suggestion and feedback time to time

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Cultural Programme by Students	21/08/2018	21/08/2018	21/08/2018	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on Breast cancer	17/07/2018	17/07/2018	80	Nil
Food & Nutrition	13/09/2018	13/09/2018	74	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

5

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title : Internal Assessment Goal : Improvement in internal assessment • Class test on regular basis. • On spot discussion • Submission of assignments • Surprise test Achievement : In order to cope with today's competitive world efforts are to keep our students updated with the recent happenings. Efforts are also made to have the conceptual clarity of the subject to the students through the internal assessment. Best practices II Title : Health consciousness Goal: Healthy mind and healthy body of our students • Holistic development of students • Moral development of students • Health awareness program Achievement : 'Healthy mind needs a healthy body' for this college organizes a week long yoga camp in the college. This helps in distressing the stakeholders. On the occasion of Swami Vivekanand birth anniversary to inculcate the moral values among the students. A week long programme organized by the NSS of the college. In this programme students actively participated

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rdbmcollegedeoghar.com/assets/img/Policies.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We are and will be an institution where design and social research drive approaches to studying issues of our time, such as democracy, urbanization, technological change, economic empowerment, sustainability, migration, and globalization. We will be the preeminent intellectual and creative centre for effective engagement in a world that increasingly demands better designed objects, communication, systems, and organizations to meet social needs. Our vision aligns with shifts in the global economy, society, and environment, which animates our mission and our values: Creativity, innovation, and a desire to challenge the status quo will affect what and how we teach and the intellectual ambitions of the university itself. Social engagement should orient students academic experiences to help them become critically engaged citizens, dedicated to solving problems and contributing to the public good. The College must embrace these principles and innovate to address shifts in the global economy, society, and environment that require individuals to grapple with complex problems, pursue more fluid and flexible career pathways, and collaboratively create change.

Provide the weblink of the institution

<http://www.rdbmcollegedeoghar.com/assets/img/Policies.pdf>

8.Future Plans of Actions for Next Academic Year

To organise refreshers courses and promote research activities To go paperless in the campus To be an ecofriendly campus