



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		RAMA DEVI BAJLA MAHILA MAHAVIDYALAYA
Name of the head of the Institution		Dr. Suchita Kumari
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06432222517
Mobile no.		7004038950
Registered Email		rdbmcollegedeoghar@gmail.com
Alternate Email		iqacrdbmcollegedeoghar@gmail.com
Address		Castair's Town Deoghar Jharkhand
City/Town		Deoghar
State/UT		Jharkhand
Pincode		814112
<b>2. Institutional Status</b>		

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kishlay Sinha
Phone no/Alternate Phone no.	06432222517
Mobile no.	9973335393
Registered Email	iqacrdbmcollegedeoghar@gmail.com
Alternate Email	dr.kishlaysinha111@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://rdbmcollegedeoghar.com/IOAC.htm">https://rdbmcollegedeoghar.com/IOAC.htm</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://rdbmcollegedeoghar.com/IOAC.htm">https://rdbmcollegedeoghar.com/IOAC.htm</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.28	2017	02-May-2017	01-May-2022

<b>6. Date of Establishment of IQAC</b>	01-Aug-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organizing one week yoga camp for holistic development of students	21-Jun-2019 01	97
Organizing parents	02-Apr-2019	147

teachers Meet	01	
Organizing National science Day.	28-Jan-2019 01	45
Promoting sports and cultural activities in the college.	26-Jan-2019 01	58
Organizing skill development and placement session by ICICI Skill Academ	08-Oct-2019 01	22
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Organization of Skill development programs.
- Observed of National science Day.
- Celebrated of science and environment fest.
- One week Yoga Camp organized for holistic development of students and staff of the college
- Internal academic audit done.
- Review of the feedback form given by the students, parents
- Monitoring of students oriented activities like activities of NSS, extension services by NSS, NCC students

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
. To celebrate international yoga Day.	. One day yoga camp on 21.06.19 was organized in the college campus. Everyday yoga training was done by visiting trainers of Bihar School of Yoga, munger. A good number of stakeholders participated in the camp. Commemorating the international yoga day lecture by 'Swami Nitya Chaitanya and Swami Satya Swaroop of Rikhiaph Deoghar was delivered.
3. Observance of National Science Day on 28.02.2019	3. National science Day on 28.02.2019 was observed in the college by the department of chemistry. One day seminar was organized on the theme - "Science for the People and people for the science". Students participation was seen through speech and quiz competition. The key note address was made by Prof. Arun Kumar Zoologist.
2. Skill development programme for UG, PG and Vocational Courses.	2. Skill development workshop was organized by the ICICI skill academy on 08.10.2018. They selected 20 students for training. Among them two students were finally selected for placement.
1. Talk on ethical values	1. On the eve of Teachers Day on 05.09.2018 the department of Philosophy organized a talk on ethical values. The lecture was delivered by Prof. Ramji Singh, eminent Philosopher.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	08-Mar-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has a partial management information system. PFMS Module is functional transfers by UGC is done through this module. The stipend of the JRFs is also received through PFMS

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is a constituent unit of the newly constituted university 'Patliputra University' established on 18th March 2018 by the order of the Govt. of Bihar. All the colleges of Patna and Nalanda districts, which were earlier under Magadh University fall under the jurisdiction of Patliputra University. These affiliated units are governed by the governing local bodies and duly constituted management board approved by the university. Our college being a constituent unit of patliputra university the course structure is adopted as given by the university. The college runs following courses UG, PG, and UG Vocational courses. UG course duration and UG Vocational course duration is of three years whereas the PG course duration is of two years (Four Semesters). After the bifurcation of the university, the Patliputra university designed its own curriculum for all the course. For this purpose Board of studies for each subject was constituted. This board of study designed the syllabus for their respective subjects. Teachers from almost each department of our college were the member of the board of studies of their respective subjects. The curriculum followed in our college is designed by the university. In the college, teachers try to promote the content driven curriculum to learning centered curriculum. In this effort purposeful learning is at the priority of all curriculum development activities. The heads of all the departments prepare policies and guidelines discussing its pros and cons along with the faculty members for the best method to successfully implement the curriculum. Effective delivery of the curriculum is ensured by the implementation of the time plan. Each department tries to integrate an academic discipline for varies chapters/topics between the faculty for better understanding of the topics. The syllabus is so divided among the faculty members of the concerned department so that in the process of the completion the course the students are able to get an in depth knowledge of each topic. The method of teaching adopted in the traditional chalk and board method. Along with this method e-learning is also introduced in the teaching methodology. As our students belong from all sections of the society the lectures delivering is bilingual by all the faculty members. It helps in better understating of the subject and it makes the class room more interactive. Yearly lectures planning is done by each faculty members to define the intended learning outcomes and assessment necessary for students success during the entire curriculum. The faculty members prepare an active plan for their class room teaching of the entire year before the academic year commence. The preparation of such a plan helps in effective distribution of classes among all the faculty members so that the teaching process is fruitful for the students. It furthers helps in keeping the clarity of the distribution of curriculum and timely completion of the course. All the staff members are encouraged to attend the seminars to brush up their knowledge regarding each topic. It also adds to enhancement of theoretical and practical knowledge of the various topics.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<b>No file uploaded.</b>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<b>No file uploaded.</b>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback form from different stakeholders is an essential tool for the proper evaluation and upliftment of any institution. For this our institution has proposed feedback forms for each stakeholder. The feedback form are designed in such a manner that emphasis on the different service oriented area of the stakeholder are marked and their opinion collected. Feedback from students,</p>

parents and alumni are collected and analyzed manually. The HoDs of all the subjects together analyses the forms and conclusion is drawn on its basis for the further betterment of the institution. Student: The feedback form of the students emphasizes on the infrastructure of the college, overall administrative functioning of the college, extracurricular activities and teaching learning process. On the basis of the feedback received required changes are made. Faculty: The principal of the institution has made the practice to conducted teacher's meetings from time to time. In this meeting discussion are done an ways and means of enhancing the curriculum, academic discipline and teaching learning process. Research and extension activities are also debated and discussed. Suggestions are put forward to enhance the academic atmosphere of the institution. Alummi: Feedback of the alummi plays a very vital role in the upliftment of any institution. Alummi are the brand ambassador of the institution, they make the institution aware of the current requirement and situation of the professional world. This shows the scope of improvement and positive performance of our passing out students. Parents: Parents are an important stakeholders of our institution. The parents feedback are also analyzed and the important parameters accommodated in parents feedback includes quality of teaching, students discipline, personality development of the students, examination system etc. The institution also give the feedback to the parents of the students, whose performance in the internal test is poor they are counselled individually for the improvement of their wards. During the parents teachers meeting, feedback is provided to the parents an the overall personality development and discipline of the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	1680	2300	1123
BCom	Nill	300	350	150
BSc	Nill	250	300	120
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1393	Nill	10	Nill	Nill

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	5	2	2	1	1

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution mentoring in itself defines the essence of guardianship. This is one strong process which establishes a healthy rapport between the mentor and the mentee. This practice has been very much a part of our institution since long. The amicable environment of teaching and learning of our institution proves the fact, that the system of mentorship is strongly followed by one and all. Mentoring is a building block in the process of teaching and learning it strengthens the bond between the two. Every faculty members have embraced this practices religiously for the welfare of the students. The teachers are easily approachable to the stakeholders through this system. Teachers keep a track of their learners by holding series of interactive sessions. Then their details from their postal address i.e personal details, their doubts form strength and weaknesses are charted and are accordingly worked upon. The first session of the mentor and the mentee could be called to be just a kickstart. The mentee seems to be like a troubled boat looking for a hangout, and to make them reach the harbor, the mentor plays the role of a propeller. Which consumes his hard work, logical thinking acumen and sincerity transferring all its vestiges into the learner for ones proper development. The amazing qualities of being a mentor has to be exhibited inorder to sensitize stakeholders i.e. patience, pursuance, kindness, Tolerance, knack of understanding and resolving the problems, counseling, motivating, showing the right path to reach their Pavilion by being a shaperon. Mentorship is a majorly focused area which helps to keep the right balance between the health and growth of the institution altogether. Thus is the major faleric of our core development area. Every mentor maintains his/her register, holds interview session, document their details, takes them into confidence to make them speak out their shortcomings and problems which of course needs lots of motivation, Ice breaking is the toughest part, once succeeded their needs are identified and simultaneously they are worked upon. Every individual has his own needs, thus one to one interactive sessions are held fortnightly in an amicable environment. The outcomes are jotted down, analyzed and are worked altogether. Subsequently inculcating in them the sense of responsibility, confidence, discipline, passion, positive thinking, relation building all leading to the understanding of personal and social bonding which is essential for the healthy growth of our institution and the community as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1393	10	1:139

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
No Data Entered/Not Applicable !!!				

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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BSc	Physics (H)	I	17/12/2019	20/01/2020
BSc	Zoology (H)	I	17/12/2019	20/01/2020
BSc	Botany (H)	I	17/12/2019	20/01/2020
BSc	Chemistry	I	17/12/2019	20/01/2020
BA	Psychology (H)	I	17/12/2019	20/01/2020
BA	Music(H)	I	17/12/2019	20/01/2020
BA	Hindi (H)	I	17/12/2019	20/01/2020
BA	Snk (H)	I	17/12/2019	20/01/2020
BA	Bengla(H)	I	17/12/2019	20/01/2020
BA	Eco (H)	I	17/12/2019	20/01/2020

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation system and the project works at the institutions level are the best internal modes of assessing an individual's performance and development on a continuous basis throughout the year. Evaluating the standard of a student through the classrooms teaching and learning is of utmost importance which enlivens the premises of the institution. One to one interaction and discussion proves to be the integral part of the educational strategy. Group discussion, debate, Quiz competition, class tests, internal departmental seminars speech competitions on relevant days and dates act as a catalyst in the evaluating and assessing their progress. Subsequently their results are analyzed and adhered for conduct of examination organized which is again a great tool which helps in tapping the talent of an individual. On all this basis progress reports caliber and ability. A very sensible strategy abided by us is the review meeting in which the feedback of an individual as given, lacunas and strengths to be marked, followed by parents meeting the faculty members the most healthy practice which helps one to amend and improve

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college being a constituent unit of Patliputra university Patna, functions in accordance with the rules regulations and guidelines provided by the university. The university prepares the academic calendar at the beginning of the session mentioning the dates of registration, commencement of classes, publication of sent up list, date of filling of exam. Form, date of practical exam, date of theory paper exam, evaluation of answer books, publication of result for both UG, PG and Vocational course. Along with this a list of holidays is also provided by the university. After preparing its academic and holiday calendar it is further approved by the chancellor of the university, the Governor of Bihar. This calendar is then forwarded to different colleges of the university for its accomplishment. According to the schedule of the university our college also gives notice to the students regarding enrollment, class registration etc. The commencement of classes in the academic session 2018-2019, for UG and Vocational courses for 16.07.2018 sent up list was published on 25.02.2019 for vocational courses. Date of filling of exam form for UG and Vocational courses 04.03.2019 to 20.03.2019, date of practical examination for UG courses 22.04.2019 to 30.04.2019 and for vocational courses 3.5.2019 to 10.05.2019 date of theory exam for UG courses from 2.5.2019 and for vocational courses 17.05.2019 scheduled evaluation of answer books for UG courses from 15.05.2019 and for vocational courses 24.05.2019. Results were scheduled to be published for UG and vocational courses on 24.06.2019. The framework of this

calendar is such that it gives provision to the college to incorporate important days and weeks, conducting of different fests, seminars, workshops, internal examinations, parents teacher meet alummi meet etc. Thus, following the academic calendar given by the university the college courses out effective planning to stick to the academic calendar. This provides the teachers and students to ective the goal of thir teaching and learning and their regular assessment. All the begiving of the session for the undergraduate programme each department plans its own ways of teaching and evaluation. The students in there deferent components theory practical and viva voce. The pattern is the marks distribution of all the components is as per the university format. There marks also help to divide the courses of lature for teaching slow students and improve their performer before the university examination. For the pest graduate programme an internal theory viva voce exam is conducted before the end of each semester. There following attering to the academic calendar given by the university is the prime motive of our college. For this the college carries out effective planning to stick to the sever academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
English (H)	BA	Hons.	120	110	91.1
Hindi (H)	BA	Hons.	155	140	90.3
Snk(H)	BA	Hons.	2	2	100
Pol.Sc. (H)	BA	Hons.	280	277	98.9
Eco (H)	BA	Hons.	90	84	93.3
Philosophy (H)	BA	Hons.	4	3	95
Home Sc. (H)	BA	Hons.	15	11	73.3
History(H)	BA	Hons.	150	139	92.6
Sociology (H)	BA	Hons.	150	144	96
Psychology (H)	BA	Hons.	7	5	71

No file uploaded.

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CATC (IV)	NCC, RDBM Unit	1	20
Terkking Camp	NCC, RDBM Unit	1	10
World Yoga Day	NSS, RDBM Unit	10	100
Tree Plantation	NSS, RDBM Unit	10	50
Inter Group shooting 2019	NCC, RDBM Unit	1	2
Inter Group TSC competition	NCC, RDBM Unit	1	1
CATC	NCC, RDBM Unit	1	3
Thal Sainik camp (TSC)	NCC, RDBM Unit	1	7
NIC or EBSB (Ek Bharat Shreshth Bhart)	NCC, RDBM Unit	1	6
BLC (Basic Leadership camp)	NCC, RDBM Unit	1	2
No file uploaded.			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
N.A	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N.A	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Soft skills programme	Excel Programme of TCs	TATA Institute of social science	31/07/2019	30/06/2020	49
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
N.A	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	5000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOWHA	Fully	2.0	2016

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15000	2000000	Nil	Nil	15000	2000000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.A	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	14	1	14	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	14	1	14	0	0	0	0	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	3	11	11

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

We follow the procedures and policies of the University.
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## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	N.A	0	0
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication Skills	31/07/2019	49	TATA Institute of Social Science
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	N.A	Nil	Nil	Nil	Nil
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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bajaj Capital	78	2	ICICI Prudential	80	3
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo dance	Inter college	7
Volley Ball	Inter college	12
Kabaddi	Inter college	12
Khokho	Inter college	12
Badminton	Inter college	4
Chess	Inter college	6
Kabaddi	Inter college	12
Solo Dance	Inter college	7
Solo Singing	Inter college	5
Group Dance	Inter college	15
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

N.A
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### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

<b>No Data Entered/Not Applicable !!!</b>
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5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Yes, the College promotes a participatory management culture in all activities.

- The college promotes participative management by the inclusion of all the stakeholders: Management, Principal, H.O.D., Faculty members, Administrative staff, students, Parents and Guardians.
- Meeting of the Local Management Committee and the Faculty is organized similarly regular departmental meeting are also organized.
- The IQAC Chairman and the college Principal form various academic and cultural committees. All the members of the committee actively contribute for effective, smooth and prompt functioning for achieving plans and goals of the respective committee.
- Feedback is taken from the stakeholders through Parentsteachers meetings, Alumni meetings and structured questionnaire feedback from students to improve the teaching learning process.
- Thus all levels of stakeholders contribute and promote a culture of participative management

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development The curriculum designed by the University is followed and managed by the teachers for meeting the new challenges and practicing the innovative techniques and tools of teaching learning.
Teaching and Learning	The faculty of the college is composed of highly experienced and qualified academicians. The teachers prepare teaching plans and adhere to the prescribed schedules to promote an effective and comprehensive teaching and learning process. For this college provides with necessary teaching materials and ICT facilities.
Examination and Evaluation	It is conducted as per the University Guidelines.
Research and Development	Research remains a challenge to our institution as University itself does not have a research centre to facilitate our academicians to conduct

	any research activities. The college strongly encourages and acknowledges research and publication by faculty in journals both national and international and books etc.
Library, ICT and Physical Infrastructure / Instrumentation	Centralized library is available for all with reading area. ICT facility available, good infrastructure to facilitate the stakeholders in the campus for various activities.
Human Resource Management	Policies and practices in recruiting academic staff are in accordance with the norms and workload sanctioned by the University. The nonteaching staff recruitment is done as per the approved norms of the University and other recognised bodies. The college strives to foster a multicultural environment for all the stakeholders to learn and experience diversity and tolerance. The college obtains feedback from the students via the prescribed online mechanism to ensure constant enhancement and upgradation of teaching and institutional functioning.
Industry Interaction / Collaboration	No such collaborations done yet.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	N.A
Administration	N.A
Finance and Accounts	N.A
Student Admission and Support	N.A
Examination	N.A

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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staff					
<b>No Data Entered/Not Applicable !!!</b>					
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal audit is an independent management function, which involves a continuous and critical appraisal of the functioning of an entity with a view to suggest improvements there to and add value to and strengthen the overall governance mechanism of the entity, including the entitys strategic risk management and internal control system. The internal audits are headed by IQAC and financial audits are conducted by CA. external audits are conducted by the respective University which is not done yet.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	Yes	CCDC, SKMU

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular activities are conducted as parentteachers meeting for maintaining the progress report of the students/ mentees. This also helps to understand the student background to deal with them. However no other support is received.

6.5.3 – Development programmes for support staff (at least three)

No such activities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Skill Development Cell and Constitution of Different Committees

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Carrier Guidance Workshop	30/11/2019	Nil	Nil	165
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health and Hygiene Programme for Girls Students	19/03/2019	19/03/2019	45	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

05

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2019	2	2	08/10/2019	01	swatch bharat abhiyan	03	25
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!
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**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Best practices -I Title : Youth Week Celebration Goal : Overall development of the students. Youth are the assets of the country. Apart from academic development, personality development also plays a vital roll keeping this is view on the occasion of Suami Vivekanand Jayanti 'youth week' was wlebrateul from 12.01.19 to 19.01.19 in the college. Several activities were planned to jiedge the students in various areas debate ad elovution competition was organized to being out the oriting skills of the students. To bring out the cultural talents of the students rangoli competition was held. Aesthetic sense of the students was performed through pottery recitations. Do make the students aware of the social responsibility a cleanliness drive was taken up in the college campus. Students also visited the slum areas to spread awareness regarding cleanliness. Efforts was also made by the students to make the people in the slum areas aware of the use and importance of education Achievements The achievements of this proactive was visible in the overall peveselity of the students Rangoli competition developed the aesthetic seuse of the students as a result, students participation increased in different college celebration was step forward in making the students ware of social and personal hygine. The cleanliness drive also developed discipline among students. The debote and elocution gave an analytical edge to the students regarding any topic. Title : Save the nature save the future Goal : To develop scientific temper among the students and also to develop sense of responsibility about the environment. Keeping this objective in view college organized science and environment fest based on the theme 'save the nature save the future' on 22nd April 2019, in which good number of students participated. Achievement The whole event was categorized into three segments -(i) Poster Presentation, (ii) Model Presentation and (iii) Power Point presentation. A large number of students of all department of the college were participated in the fest. They presented peters and models on the theme and showed their aptitude and interest for science and environment. They also expressed innovative ideas through posters, models and PPT. The effect of pollution had been showed by the students of political science Maths and Urdu department through posters in different ways. They also demonstrated in the posters to prevent pollution to save the earth and the life of creatures living on earth. Department of Maths showed the.

Impact of climatic change was showed by the students of Maths department through the posters where as students of department of Geography presented the model to show the impact of evils of deforestation in human life. The department of Chemistry presented a model by demonstrating the reuse of plastic bottles and waste materials in several construction works and was given the first prize in model segment. Department of Physics bagged the second prize by presenting the models on water sewerage system and showed how we can recycle the sewerage water further use for different purposes. Department of Economics won the third prize by presenting the model of rain water harvesting and by recycling of the water we can use it in watering the plants, cleaning houses, offices and washing the cars etc. Department of Psychology presented the model and showed that pollution clouds the mental health of the organism due to which different Psychological symptoms arises like -frustration, aggression, depression etc. Posters, Models and PPT presented by the students on the title 'save the nature save the future was the reflection of students knowledge of the subject. It also shows their interest and devotion towards the subject.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rdbmcollegedeoghar.com/assets/img/Policies.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

T.P.S. college, Patna, a premier centre of learning is a constituent unit of Pataliputra University Patna. This institute aspires to work on its own distinctive goal of imparting quality education based on the one point agenda of 'Earn and Learn' with this wide vision we work upon the spectrum of formal and informal learning curriculum. Classroom teaching, healthy interactive sessions, tutorials, helping aids like referencing, computer literacy, acquaintance to the existing market, emphasis on soft skills which is a colossal issue. Communicative skill being the prime aspect language learning especially English being the second language. Personality development so on and so forth are the building block towards preparing an individual ready for the global market. In order to give the indepth knowledge of the subject the science and environment fest gave the students of this institute an opportunity to create working models which would interlink their subject and environment by displaying different themes. There was model of rain water Harvesting. Which depicted that rain water could be collected and used for various domestic purpose including irrigation. Recycling of the plastic bottles in construction work a step toward consuming the waste can be properly said channelizing the waste towards constructive work. Construct. Impact of pollution on mental health and deforestation is a crucial aspect which has a huge adverse effect on the environment as a whole. The whole green world has turned to be a concrete world. The students depicted this very well through their models. There was a model depicting that Pollution does not only affect the physical health, mental health is also disturbed equally by pollution which includes the increasing stress, alleviates working capacity and retards mental growth developing various abnormalities. Science had advantages together with disadvantages this was well depicted by a model showing the effects of radiation emanated from the satellites and sources of communication like phones and mobiles etc. resulting into extinction of the species of birds and beasts disturbing the ecological balance. Sewage water treatment plant displayed the way of recycling the sewage water into use. It enormously b would help us in saving water and using the waste wisely. A marathon step towards save water, save life. Water being the most essential ingredient of life. 'To get the best out of the waste' was rightly proved by our students in a working model showing production of

electricity from the garbage. These sustainable energy has to be saved for our generation to come. Very skillfully making us aware of the fact 'Save Energy' Other aspects of science and environment were also focused upon. Through this exhibition the students could showcase their academic talents. Further keeping in view the vision of the college SAVE ENVIRONMENT SAVE FUTURE an effort was made to inculcate the sensc of social responsibility towards the people and the nature as a whole. This was a step towards making them a better citizen.

Provide the weblink of the institution

<https://rdbmcollegedeoghar.com/assets/img/Policies.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. Adoption /implementation of solar energy saving project. 2. Introduction of Yoga course as a value added program 3. Development of medicinal garden 4. Construction of girls Hostel.