



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

**RAMA DEVI BAJLA MAHILA
MAHAVIDYALAYA**

- Name of the Head of the institution
- Designation
- Does the institution function from its own campus?

Dr. Suchita Kumari

Principal (In-Charge)

Yes

- Phone no./Alternate phone no.

06432222517

- Mobile No:

7004038950

- Registered e-mail

rdbmcollegedeoghar@gmail.com

- Alternate e-mail

iqacrdbmcollegedeoghar@gmail.com

- Address

**Castair's Town, Deoghar,
Jharkhand**

- City/Town

Deoghar

- State/UT

Jharkhand

- Pin Code

814112

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution

Constituent College

Women

- Location

Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **SIDO KANHU MURMU UNIVERSITY,
DUMKA, JHARKHAND**
- Name of the IQAC Coordinator **Mamta Kujur**
- Phone No. **06432222517**
- Alternate phone No. **06432222517**
- Mobile **9102666883**
- IQAC e-mail address **iqacrdbmcollegedeoghar@gmail.com**
- Alternate e-mail address **mamtakujur10@gmail.com**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

<https://rdbmm.ac.in/iqac.php>

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

https://139.59.81.31/media/NaacIqac/Iqac/calender/Academic_Calendar_2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.28	2017	02/05/2017	01/05/2022

6.Date of Establishment of IQAC

01/08/2013

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RDBM College Deoghar	Salary & Allowances	Jharkhand State Govt.	2023	14505982

**8.Whether composition of IQAC as per latest
NAAC guidelines**

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Collection, analysis and action taken for Feedback from the Stakeholders.
- Execution of suggestions given in IQAC meeting.
- Encouraging the teachers to participate in various faculty development programmes.
- Organizing various training programme for students to develop their personality.
- Involvement of large number of students in extracurricular activities.
- Participation of students in extension activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Adherence to Academic calendar	Institutional Academic Calendar was prepared by IQAC. • Timely follow- up was initiated to adhere, and also to keep in tune with its subsequent revisions
Involvement of student strengthened	In order to enhance the quality of student's, various programme conducted to improve the quality
Collecting Stakeholders' Feedback	Feedback Committee constituted to obtain feed from stakeholder •Committee on Feedback which collect the feedback from stakeholder and analyzed statically
Faculty Development Programs were initiated	Teachers were encouraged to participate in seminars and workshops
Focus on Alumni meetings	Alumni activities were promoted
Focus on placement cell	Various students participated in Placement Mela and 4 students were placed
conduct and attend seminars	many teachers conducted and participated in national seminars

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Name of the Head of the institution	Dr. Suchita Kumari
• Designation	Principal (In-Charge)
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• Location	Urban
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• Name of the IQAC Coordinator	Mamta Kujur				
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• Mobile	9102666883				
• IQAC e-mail address	iqacrdbmcollegedeoghar@gmail.com				
• Alternate e-mail address	mamtakujur10@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://rdbmm.ac.in/iqac.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://139.59.81.31/media/NaacIqac/Iqac/calender/Academic_Calendar_2023-24.pdf				
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13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	

Year	Date of Submission
Nil	Nil

15.Multidisciplinary / interdisciplinary

The National Education Policy (NEP) emphasizes the holistic development of students through quality education. At RDBM, our focus is on empowering women by providing education to all girl students who seek it. In line with our vision and mission, we have always upheld a non-discriminatory approach in providing education, making it easy for us to adapt to the five pillars of NEP: Affordability, Accessibility, Quality, Equality, and Accountability. The institution has made comprehensive preparations for the successful implementation of NEP. To promote the overall development of students, we have aligned our curriculum with the multi-disciplinary subject options offered by SKM University, to which we are affiliated. This approach supports the National Education Policy 2020. In addition to this, we offer choice-based programs that include open electives in undergraduate courses. As part of the NEP curriculum, we ensure that students are engaged in Yoga, sports, and cultural activities, helping them develop both physically and mentally. We also emphasize disciplinary-specific courses, with provisions for multiple exits and entries, as well as short-term certificate courses. Furthermore, we provide talks, and extracurricular activities that help equip students with additional skills for self-employment and entrepreneurship. The college is focused on identifying program outcomes for value-added courses, ensuring that students acquire the knowledge, skills, and perspectives necessary to achieve the goals of each program.

16.Academic bank of credits (ABC):

As a constituent unit of SKM University, the institution follows the directions and decisions set forth by the university. The university holds students' academic credits, and the benefits of multiple entries and exits, as outlined in the NEP and permitted by SKM University, are communicated to students during orientation. Additionally, the university is registered in the National Academic Depository (NAD) for ABC. Students are evaluated through various methods such as seminars, group discussions, and assignments. Both summative and formative assessments are conducted to effectively evaluate students' learning outcomes.

17.Skill development:

At Rama Devi Bajla Women's College, promoting optimism and positivity among learners is a core value, aimed at fostering value-based quality education. To instill these values, motivational talks and proverbs are shared during the morning assembly, setting a positive tone for the day. Additionally, to keep students informed about current affairs, the headlines of the news are read aloud during assembly. As a women's college, RDBMM places a strong emphasis on developing employability skills by offering various certificate courses organized by different cells and associations within the college. These clubs and cells are instrumental in equipping students with a wide range of skills, such as knowledge enhancement, personality development, physical training, dramatic skills, social responsibility, career development, and entrepreneurial skills. The college also encourages students to engage in extension activities, field visits, and social responsibility programs to instill ethical, social, and human values. Moreover, students are motivated to pursue online skill development certificate courses. Regular career guidance, employment, and entrepreneurship programs are held to further support students in their journey toward self-employment and career advancement.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Promoting Indian culture has always been a priority at Rama Devi Bajla Women's College. The institution celebrates significant days like Republic Day, Women's Day, Yoga Day, Independence Day, Founder's Day, Gandhi Jayanti, Kargil Divas, and Constitution Day, which are marked as prominent events each year. The college recognizes and respects the inherent linguistic, cultural, and regional diversity of its community. In line with this, cultural events during inter-class competitions, intercollegiate competitions, and celebrations such as Fresher's Day, Traditional Day, Teacher's Day, Children's Day, and Annual Day are highlighted with national, state, and local/traditional themes. The college also celebrates Indian heritage through traditional food specialties, and organizes competitions focused on creating artifacts using environmentally friendly materials. Folk arts and traditional games are also promoted. Events like Hindi Divas, Jharkhand Divas, and Sanskrit Shloka competitions further contribute to the rich cultural fabric of the institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At Rama Devi Bajla Women's College, the primary focus is on Outcome-Based Education (OBE), ensuring that by the end of each

program, students are equipped to comprehend, analyze, assess, take responsibility, and become responsible, informed citizens. With clear Program Outcomes in mind, the institution designs activities that promote self-awareness and personality development, critical thinking, problem-solving, teamwork, communication skills, career preparedness, and leadership. The curriculum, designed by SKM University, is enriched with additional value-added inputs, skill-based add-on courses, and components to further enhance students' learning. Course Outcomes (CO) are used as measurable parameters to assess each student's performance in every course they undertake each semester. To measure Course Outcomes, a variety of assessment tools are used, including class tests, internal exams, end-semester exams, assignments, project work, seminars, presentations, field trips, internships, and lab work. Feedback from employers and alumni also plays a key role in refining the institution's approach. This comprehensive evaluation pattern enables the institution to effectively assess the achievement of Program Outcomes.

20.Distance education/online education:

The college is planned to offer certificate programmes through open distance learning mode in due course of time, keeping in view the access to the student the various technological tools during teaching, learning and assessment for hybrid mode, especially during pandemic lock down are Google meet, Zoom, Microsoft team, Google Plus, using videos and assignment as well as revision conducted are some of the institutional effects towards blended learning.

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2

1800

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

12

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

14

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

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Number of students during the year

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Data Template	No File Uploaded

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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

Number of full time teachers during the year

12

File Description	Documents
Data Template	No File Uploaded

3.2	14
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	27
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rama Devi Bajla Mahila Mahavidyalaya ensures effective curriculum delivery through a well-planned and documented process, aligning with university guidelines while addressing the needs of its students. The institution follows a structured approach to enhance teaching and learning outcomes.

- 1. Academic Planning:** At the beginning of each academic year, the college prepares a detailed academic calendar, highlighting important events, examination schedules, and holidays, ensuring optimal time management for both teaching and learning.
- 2. Departmental Coordination:** The Heads of Departments (HoDs) work closely with faculty members to align the syllabus with the academic calendar. Each department ensures that course plans and teaching schedules are documented, ensuring consistency in curriculum delivery across all

subjects.

3. **Faculty Development:** Regular workshops, training sessions, and seminars are organized to enhance faculty expertise in teaching methodologies, subject knowledge, and the use of educational technologies. This continuous professional development enables faculty members to deliver the curriculum effectively.
4. **Use of Technology:** The college integrates digital tools like Google Classroom and Moodle to supplement traditional teaching methods. These platforms provide students with easy access to learning materials and allow for interactive engagement, assignments, and feedback.
5. **Monitoring and Evaluation:** Regular assessments such as quizzes, assignments, and projects are conducted to track student progress. The institution also gathers feedback from students and faculty to monitor the effectiveness of curriculum delivery and make necessary improvements.

By adopting these strategies, Rama Devi Bajla Mahila Mahavidyalaya ensures an efficient and structured approach to curriculum delivery, supporting students' academic success and personal growth.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) follows a well-structured academic calendar that ensures the timely and organized conduct of all academic activities, including Continuous Internal Evaluation (CIE). The institution aligns its academic year with the affiliating university's calendar, incorporating key dates for lectures, holidays, examinations, and other academic events.

CIE is an integral part of the academic schedule, and the

institution plans for its smooth execution. At the beginning of each semester, faculty members prepare detailed course plans, outlining the dates for internal assessments like quizzes, assignments, mid-term exams, and project evaluations. These assessments are distributed throughout the semester, ensuring regular and systematic evaluation.

The academic calendar includes clear timelines for submission of assignments, conducting internal exams, and evaluation of projects. Regular monitoring is conducted by Heads of Departments (HoDs) to ensure that all CIE activities are carried out as per the schedule.

Students are informed about the evaluation methods, weightage, and deadlines at the start of each semester through notices, departmental meetings, and digital platforms. This transparency ensures that students are prepared and can manage their time effectively. By adhering to the academic calendar, RDBM Mahavidyalaya ensures a structured and consistent approach to student evaluation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institutions integrate crosscutting issues such as professional ethics, gender, human values, and sustainability into their curriculum to nurture well-rounded individuals. Professional ethics are embedded through dedicated courses and case studies that address ethical dilemmas in various fields. Workshops on integrity, accountability, and ethical leadership further prepare students for responsible professional conduct.

Gender issues are addressed through courses on gender studies, women's rights, and gender equality, promoting awareness and understanding. The institution may also organize seminars and gender sensitization programs to foster an inclusive environment and encourage gender equality.

Human values are emphasized in courses on ethics, philosophy, and social sciences, where students are encouraged to reflect on concepts such as empathy, respect, and integrity. Activities like community service and volunteer work are promoted to instill social responsibility and compassion.

Environmental sustainability is integrated through courses on environmental science and sustainability practices. The college often organizes awareness programs and eco-friendly initiatives such as tree plantations and waste management drives. By incorporating these issues into the curriculum and extracurricular activities, institutions ensure that students not only gain academic knowledge but also develop a strong sense of responsibility toward society and the environment. This holistic approach prepares them to be ethical, empathetic, and environmentally conscious professionals.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>No File Uploaded</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td><td>No File Uploaded</td></tr> <tr> <td>Any additional information(Upload)</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	No File Uploaded	
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Any additional information(Upload)	No File Uploaded								
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken								
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URL for feedback report	Nil								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
3600									
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File Description	Documents								
Any additional information	No File Uploaded								
Institutional data in prescribed format	No File Uploaded								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Rama Devi Bajla College, various methods are employed to assess the learning levels of students:

1. Sessional Examinations
2. Class Tests and Quiz Competitions
3. Home Assignments
4. Seminars and Group Discussions
5. Mentoring Sessions
6. Career Counselling Programs
7. Field Surveys and Experiential Learning
8. Remedial Classes
9. Hybrid Mode of Teaching
10. Inter-departmental and Inter-college Debating and Speech Competitions
11. Project Work and Movie Reviews
12. Annual College Week Literary Competitions (e.g., Extempore Speech, Recitation, etc.)
13. Film Screenings
14. Use of WhatsApp Groups for Student-Teacher Interactions

Special Programs for Advanced Learners:

1. Advanced reading materials and reference books are provided to enhance their learning.
2. They are encouraged to participate in field studies, experiential learning, and research activities.
3. Group activities are promoted to foster teamwork.
4. Special focus is placed on developing communication, personality, and presentation skills.
5. They receive guidance and support to prepare for competitive exams like NET, SLET, TET, APSC, PET, etc.
6. Advanced learners who achieve university ranks are

recognized and awarded to motivate others.

Special Measures for Slow Learners:

1. Personal and academic counselling is provided, with communication to parents.
2. Departments conduct tutorial and remedial classes to assist slow learners.
3. Challenging subjects are revisited with an exam-oriented approach, and additional resources are offered.
4. Slow learners are encouraged to participate in co-curricular activities to enhance their overall development.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Rama Devi Bajla College, Experiential Learning is promoted through various activities that enhance practical skills. Students participate in seminars, group discussions, and inter-departmental Wall Magazine Competitions, fostering creativity and collaboration. They also organize and anchor departmental programs, improving leadership and organizational abilities. Field studies, project work, and the use of facilities like computer and language labs provide hands-on learning experiences. Students engage in extension activities, particularly through the National Service Scheme (NSS) and IQAC, which help develop social responsibility. Students also

contribute to the college and departmental magazines, honing their writing and creative skills.

Participative Learning is encouraged through active involvement in departmental activities, regular class attendance, and participation in classroom discussions and seminars. Students also take part in institution-wide programs and extension activities, promoting engagement and collaboration. Career counseling sessions are offered to help students explore career options.

To address individual challenges, Problem Solving Methodologies like personal counseling and remedial classes are provided. The college organizes awareness programs on mental health and road safety, ensuring overall well-being. Post-session examinations, departments analyze student performance and offer tailored support. Regular meetings with parents help track academic progress and address concerns.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Rama Devi Bajla College, teachers integrate ICT-enabled tools to enhance the teaching-learning process and create an interactive, engaging classroom environment. Faculty members make use of digital presentations (PowerPoint slides) to deliver lessons more effectively, ensuring key concepts are visually reinforced. They also utilize multimedia resources like videos, audio clips, and online simulations to explain complex topics, making learning more dynamic and accessible.

To facilitate online learning, the college uses platforms like Google Meet and Zoom for virtual classes, enabling students to attend lessons remotely. Teachers share learning materials, notes, and assignments through Google Classroom and other learning management systems (LMS), allowing easy access and timely submission of work. The use of e-books and online journals supplements traditional learning, giving students access to a vast range of resources beyond textbooks.

For student engagement, teachers use interactive tools like Kahoot!, Quizizz, and other online quiz platforms to conduct assessments and quizzes, making evaluations more fun and participatory. Additionally, teachers encourage collaborative learning through online discussion forums and group projects using WhatsApp and Microsoft Teams, allowing students to share ideas and feedback in real-time. These ICT tools ensure a seamless, effective, and flexible learning experience for all students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At Rama Devi Bajla College, the assessment of academic performance is a continuous and integral part of the teaching-learning process. Students' progress is regularly monitored through continuous performance assessments, including theory and practical tests, assignments, class tests, and terminal examinations. The sent-up examination, modeled after final exams, includes both practical and viva-voce components.

Date sheets and notifications for internal assessments are circulated within departments and displayed on notice boards to ensure transparency. The results of these assessments are also displayed on notice boards and discussed during Parent-Teacher Meetings. In these meetings, feedback from parents is collected, and the IQAC analyzes this input for continuous improvement. Suggestions are used to enhance both student development and institutional growth. Faculty members are regularly updated about these outcomes in departmental meetings.

To encourage academic excellence, students who secure the highest marks in class tests, sent-up exams, and maintain excellent attendance are felicitated during the College Annual Day and Foundation Day celebrations. Monthly departmental council meetings ensure the timely completion of the syllabus, promoting consistent academic progress. This robust and transparent internal assessment mechanism helps track student performance regularly, providing ample opportunities for improvement and supporting overall student success.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At Rama Devi Bajla College, the mechanism to address internal examination-related grievances is designed to be transparent, time-bound, and efficient, ensuring fairness and prompt resolution of issues. The process begins with clear communication of the assessment criteria, exam schedules, and evaluation procedures to students, ensuring that expectations are well understood from the start.

In case of any grievances, students are encouraged to first

approach the concerned subject teacher for clarification or to resolve minor issues related to evaluation. If the grievance remains unresolved, students can formally submit their concerns in writing to the Examination Committee within a specified time frame. The committee carefully reviews each case and, if necessary, conducts a re-evaluation or reassessment.

To maintain transparency, the college ensures that examination results and feedback are made available in a timely manner, and any discrepancies are addressed promptly. A grievance redressal mechanism is in place, where students can approach the grievance cell if they feel their concerns have not been addressed adequately by the teacher or examination committee. The process is time-bound, with clear deadlines for grievance submission and resolution. Additionally, regular feedback from students is taken during Parent-Teacher Meetings, ensuring that issues are identified early and resolved efficiently. This ensures that the grievance redressal mechanism is both transparent and effective in maintaining fairness.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Rama Devi Bajla College, both teachers and students are well-informed about the Program and Course Outcomes to ensure clarity and alignment in the teaching-learning process. The college produces a prospectus each academic year, outlining the details of the programs and courses offered. Before classes begin, students undergo counseling sessions to guide them in choosing their programs and subjects, and to explain the Choice-Based Credit System (CBCS) and NEP system.

During regular classroom sessions, course outcomes are clearly communicated to students, and continuous counseling is provided, particularly after sessional examinations, to address any academic concerns. Each department provides ongoing guidance to students to improve their knowledge and academic results. Teachers actively supervise and counsel students to help them

prepare for higher education and competitive exams such as APSC, TET, PET, SSC, and UPSC.

The college also encourages holistic development by integrating ethics, prayer, and yoga practices into the academic culture. Extension activities through NSS, IQAC, and other cells further engage students in community development. Additionally, the program and course outcomes are displayed on the college website, and syllabi are available in hard copy for easy reference by both teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Rama Devi Bajla College, the attainment of Program Outcomes (POs) and Course Outcomes (COs) is systematically evaluated through various mechanisms integrated into the academic framework. The evaluation of Program Outcomes is conducted through continuous assessments such as sessional exams, final exams, assignments, and practical work. Faculty members monitor overall student performance in these assessments to determine if the broader objectives, like critical thinking, communication skills, and practical application, are being achieved. Periodic reviews by Program Coordinators help identify areas needing improvement and ensure that the program outcomes are met effectively.

For Course Outcomes, evaluations are more specific, with assessments directly aligned to the learning objectives of each course. These include written exams, presentations, projects, and practicals. Teachers assess whether students are meeting the set outcomes by analyzing their performance in these assessments. Feedback is provided after each evaluation to reinforce the connection between student learning and course objectives.

The college also uses feedback systems, such as student surveys

and Parent-Teacher Meetings, to gather insights on the effectiveness of program and course delivery. The IQAC (Internal Quality Assurance Cell) reviews assessment data and student feedback to make necessary adjustments in the curriculum or teaching methods, ensuring continuous improvement in the attainment of POs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rdbmm.ac.in/iqac.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

17

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****14**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) carries out several extension activities in the neighborhood community to sensitize students to social issues and promote their holistic development. These activities aim to foster a sense of responsibility, empathy, and social consciousness among students while contributing positively to society.

- 1. Community Awareness Programs: The college organizes health camps, sanitation drives, and awareness programs on issues like hygiene, environmental sustainability, and women's rights in nearby communities. Students actively**

participate in these initiatives, helping raise awareness and providing support to local residents.

2. **Skill Development Workshops:** The college conducts skill development workshops in local communities, focusing on vocational skills, digital literacy, and self-employment opportunities. This empowers community members, especially women, with practical skills that enhance their socio-economic status.
3. **Tree Plantation Drives:** As part of environmental sustainability, students participate in tree plantation drives, helping improve the local environment while learning about the importance of green spaces.
4. **Rural Development Projects:** The college collaborates with local NGOs to promote rural development initiatives, such as literacy campaigns, clean drinking water projects, and disaster management awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) ensures the optimal utilization and adequate availability of its physical infrastructure, which is aligned with the college's vision of academic excellence. The institution provides modern classrooms, laboratories, and computing facilities that support effective teaching and learning.

- 1. Classrooms: The college boasts well-ventilated, spacious classrooms equipped with teaching aids such as projectors, computers, and audio-visual systems, which facilitate interactive learning.**

2. **Laboratories:** Specialized laboratories and computer labs, are well-equipped with the necessary instruments and equipment for practical learning. The computer lab offers high-speed internet and updated software to enhance students' hands-on experience.
3. **Computing Equipment:** The college offers a well-maintained computer lab and Wi-Fi access across the campus. Students can use these resources for research, assignments, and skill development.
4. **Library:** The Central and departmental libraries house a vast collection of books, journals, and e-resources. Students can access these facilities by presenting their college ID cards.
5. **Other Facilities:** In addition to academic resources, the college provides sports facilities and recreational spaces, fostering the overall development of students.

RDBM Mahavidyalaya continually upgrades and maintains its infrastructure to support a conducive learning environment, ensuring that students receive the best educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) ensures the availability of adequate facilities for cultural activities, sports, games, and overall physical well-being of students, contributing to their holistic development.

1. **Cultural Activities:** The college encourages the active participation of students in various cultural events and competitions. The institution provides a dedicated space for cultural activities, equipped with necessary amenities for rehearsals and performances. Students participate in dance, music, drama, and other cultural programs organized

during annual fests and inter-college competitions.

2. **Sports and Games (Indoor & Outdoor):** RDBM Mahavidyalaya has both indoor and outdoor sports facilities. The outdoor sports complex is well-equipped for games such as cricket, football, and basketball, while indoor sports facilities are available for table tennis, badminton, and other recreational activities. Regular sports events and fitness programs are organized to promote physical health and team spirit among students.
3. **Yoga Centre:** To promote mental and physical well-being, the college has a yoga center that offers yoga classes, helping students manage stress and maintain balance in their academic and personal lives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) has integrated an Automated Library Management System (ILMS) to enhance library services and streamline its operations. The library uses Auto-Lib software, which automates various processes such as cataloging, issue, reissue, and returns, ensuring efficient management and easy access for users.

The library has a spacious and comfortable environment with ample seating arrangements, promoting a conducive atmosphere for studying and research. To access the library services, students and faculty members must first register by filling out a registration form, which generates a unique identification number for each user. The system tracks the borrowing history, helping the librarian manage the library's resources efficiently.

The Auto-Lib software generates essential reports, maintains a database of all library materials, and helps with stock management, ensuring smooth functioning. The library staff, led by a qualified librarian, ensures regular updates and maintenance of the library resources.

Additionally, the Library Committee collects feedback from users on a regular basis to continuously improve the library services and optimize the utilization of available resources. This

approach enhances user experience, ensuring that both students and faculty benefit from the library's offerings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) consistently updates and enhances its IT infrastructure to support efficient learning, teaching, and administrative operations. The college ensures that all departments, laboratories, the library, and administrative offices are equipped with computers, printers, and Wi-Fi-enabled devices. This allows easy access to the internet for both students and staff, promoting a digitally connected environment for academic and administrative purposes. To maintain continuous operation, most laboratories and offices are equipped with online UPS systems, providing uninterrupted power supply and ensuring that IT services are not affected during power outages. The institution follows a clear IT policy, which provides a framework for utilizing and maintaining the IT infrastructure. The policy aligns with the vision and mission of the college to make all tasks IT-enabled. Furthermore, RDBM Mahavidyalaya ensures the safety of its infrastructure and students through the installation of CCTV cameras across the campus. The college also allocates a specific budget for the regular expansion and upgrading of its IT resources, ensuring that the campus remains technologically advanced and continues to meet the growing needs of its stakeholders.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**32**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) has established effective systems and procedures for maintaining and utilizing its physical, academic, and support facilities,

ensuring that they contribute to a conducive learning environment.

1. **Laboratories:** Each department with specialized laboratories assigns a lab in-charge responsible for ensuring the smooth functioning of equipment and regular maintenance. Scheduling is done to avoid overcrowding and ensure optimal utilization of space.
2. **Library:** The library is automated using the Integrated Library Management System (ILMS) to manage the circulation of books, track issues and returns, and maintain an updated inventory. The library operates with dedicated staff who assist students and faculty in utilizing resources effectively. Regular feedback from users is gathered for improvement.
3. **Sports Complex:** The college has a well-maintained sports complex with provisions for both indoor and outdoor games. The Physical Education department is responsible for managing the facility, ensuring the maintenance of sports equipment, and scheduling activities for students.
4. **Computing Facilities:** The college provides well-maintained computer labs with Wi-Fi access. The IT support team ensures the timely updating of software and hardware, offering students and staff access to necessary resources for academic and research purposes.
5. **Classrooms:** Classrooms are equipped with modern teaching aids like projectors and audio-visual systems, and their use is efficiently scheduled to support interactive learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

23

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

23

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

125

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) actively promotes student representation and engagement in academic, administrative, co-curricular, and extracurricular activities, emphasizing democratic values and leadership development.

- 1. Student Council/Union: The Student Union, or Students' Central Society, is an elected body that plays a crucial role in organizing various activities such as cultural events, sports festivals, and awareness programs.**

Elections are held annually in January, with students electing representatives like the General Secretary, Cultural Secretary, Sports Secretary, and others.

2. **Representation in Committees:** Students actively participate in administrative functions through representation in key committees like IQAC, Sports Committee, Students' Grievance Redressal Cell, Anti-Ragging Cell, and Environmental Cell. This involvement ensures their contribution to shaping academic and institutional policies.
3. **Co-Curricular and Extracurricular Activities:** Through various clubs and societies such as the NSS, NCC, and Green Earth Brigade, students take on leadership roles, fostering teamwork and social responsibility. They also assist during seminars and admission procedures, offering help to guests and admission seekers.
4. **Feedback Mechanisms:** Regular feedback is collected from students to improve academic programs and facilities, ensuring their voice in institutional growth and decision-making.

These initiatives provide a platform for students to actively participate in college governance, enhancing both their personal development and the overall functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) has a registered and functional Alumni Association that plays a significant role in the institution's growth and development. The association meets periodically to discuss ways to enhance the academic environment and provide insights into employment opportunities and higher education prospects. Alumni contribute both financially and non-financially, supporting the college through scholarships, infrastructure development, and academic programs.

The alumni also actively engage in mentorship, career guidance, and offer internships to current students, helping them understand industry trends and improving their employability. Additionally, alumni participate in guest lectures, workshops, and seminars, sharing their knowledge and experiences with students.

The association collaborates with the college's NSS and NCC units to organize blood donation and health check-up camps, contributing to social causes. The annual alumni meetings foster interaction between past and current students, promoting the exchange of ideas and upholding the college's traditions.

The Alumni Association has also contributed through the institution of awards, creation of facilities, and occasional interactions with students. Alumni in administrative roles assist in organizing community camps and extension activities, further strengthening the connection between the institution and

the society. Their ongoing support helps enhance the overall academic experience at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) aligns its governance closely with its vision and mission, ensuring that all strategic decisions, policies, and operations reflect the institution's core values. The vision of transforming tribal women into confident, creative, and professionally competent individuals is the driving force behind the institution's leadership and governance. The leadership, including the governing body, principal, management, and faculty, collaborate effectively to foster an academic and administrative environment that supports the empowerment of women through education.

The institution focuses on quality education, especially for tribal girls from marginalized communities, ensuring that students are academically proficient, industry-ready, and socially responsible. The governance structure encourages inclusive participation, allowing students, faculty, and staff to contribute to decision-making processes. This promotes transparency and responsiveness to the diverse needs of the community.

RDBM Mahavidyalaya emphasizes continuous evaluation of academic programs, infrastructure, and student welfare to ensure that the institution remains aligned with its mission of providing

transformative education. The focus on leadership development, social values, and scientific curiosity, coupled with workshops, seminars, and skill-enhancement programs, ensures that the institution nurtures students who will contribute meaningfully to society. Overall, the governance at RDBM Mahavidyalaya reflects a commitment to academic excellence, empowerment, and social responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya), effective leadership is reflected through decentralization and participative management, ensuring inclusive and transparent decision-making processes. The Principal serves as the academic and administrative head of the institution, overseeing all committees and playing a crucial role in shaping the college's development. The Principal, along with the IQAC and the College Development Committee, formulates a roadmap for the college's growth, focusing on qualitative improvements in teaching, learning, and academic excellence.

Various committees such as the College Development Committee, Building Committee, Purchase Committee, and Vocational Committee are instrumental in decision-making. The College Development and Building Committees approve development projects, while the Purchase Committee oversees procurement decisions for equipment and furniture. The Vocational and Heads Committees ensure the successful implementation of academic activity plans.

Decentralization allows departments and committees to make decisions specific to their areas, which enhances operational efficiency. Additionally, participative management encourages the inclusion of student representatives in key committees like the IQAC, Sports Committee, and the Grievance Redressal Cell, ensuring students have a voice in institutional matters. Regular feedback from faculty, staff, and students further strengthens the decision-making process, fostering a collaborative and dynamic environment for continuous growth and improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic and perspective plan is carefully crafted to align with the college's vision and mission. The process begins with the Principal, in collaboration with the IQAC and the College Development Committee, forming a comprehensive action plan based on continuous discussions with department heads, senior faculty, staff, and other stakeholders. This ensures that the institution's goals are well-defined and achievable.

The action plans for various operations are integrated into the institutional strategic plan, which is executed by departmental committees under the leadership of the respective Heads. The success of the implementation is regularly monitored by the IQAC to ensure qualitative outcomes. The Principal actively engages with stakeholders such as alumni, parents, community members, and social organizations to communicate the institution's mission, gather valuable feedback, and enhance the planning process.

The perspective plan includes ensuring effective curriculum delivery, encouraging innovative teaching-learning practices, fostering research through publications and field trips, and creating active cells like NSS, Women's Cell, and Eco Club. These initiatives focus on academic excellence, social responsibility, and holistic student development. The ongoing evaluation and engagement with all stakeholders ensure the plan's successful deployment and continuous improvement.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of institutional bodies at Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) is both effective and efficient, as demonstrated through well-defined policies, administrative structures, appointment and service rules, and established procedures. The governance framework is built around a clear and transparent organizational hierarchy, with the Principal at the helm, supported by various committees, departments, and staff.

The administrative setup ensures that the decision-making process is streamlined, with roles and responsibilities clearly delegated to faculty, staff, and heads of departments. The appointment and service rules are in place, ensuring that recruitment, promotions, and other personnel-related matters follow established norms and are compliant with government regulations.

The policies and procedures of the institution are regularly reviewed and updated to align with the latest educational trends and institutional goals. The active role of the IQAC in monitoring the quality assurance processes ensures that academic and administrative decisions are continuously evaluated for effectiveness.

Additionally, service rules are adhered to for the efficient functioning of both teaching and non-teaching staff, ensuring clarity in expectations, work ethics, and professional development. The regular evaluation of policies, transparency in operations, and effective leadership contribute to an environment of accountability and performance-driven culture. These systems work cohesively to ensure the smooth functioning and progress of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) has implemented several welfare measures for both teaching and non-teaching staff, prioritizing their well-being, professional development, and job satisfaction. The college follows a performance appraisal system, where teachers receive regular feedback from students through forms, which is analyzed to improve teaching quality. The college also has an academic council that ensures teachers' regular attendance and performance in classrooms. The college supports the career advancement of teachers through the university's promotion scheme. In case of emergencies, financial assistance is provided from the college's contingency fund, ensuring staff well-being during challenging times. Non-teaching staff also have their own contingency fund for support. A strong Teachers' Union is active at the college, with all teachers contributing regularly to help those in need. Farewell ceremonies are organized for retiring teachers, providing a platform for addressing any concerns. Additionally, the institution focuses on health and wellness programs, including health insurance and medical check-ups, and professional development through workshops and seminars. Work-life balance is promoted with flexible working hours, while	

employee assistance programs support staff with counseling services. Staff members are also provided with retirement benefits, including pensions and gratuity, ensuring financial security in their later years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) follows a structured performance appraisal system for both teaching and non-teaching staff to ensure continuous

development, skill enhancement, and effective job performance.

For Teaching Staff:

1. **Student Feedback:** Regular student feedback forms are used to assess the effectiveness of teaching, including aspects like communication, subject knowledge, and engagement. The feedback is analyzed, and faculty members are provided with constructive feedback for improvement.
2. **Peer and Self-Evaluation:** Faculty members engage in self-assessment and peer evaluations to identify strengths and areas of improvement, promoting professional growth.
3. **Academic Council Reviews:** The institution's Academic Council conducts regular classroom visits to assess teaching standards, ensuring adherence to academic guidelines and maintaining high teaching quality.
4. **Career Advancement:** The appraisal system follows UGC's Career Advancement Scheme (CAS), ensuring faculty promotions are based on research activities, publications, academic contributions, and teaching performance.

For Non-Teaching Staff:

1. **Annual Appraisal:** Non-teaching staff undergo annual performance evaluations based on their work efficiency, punctuality, and contributions to administrative functions. Department heads conduct these appraisals.
2. **Job Satisfaction and Recognition:** Surveys are conducted to assess job satisfaction, and outstanding non-teaching staff are rewarded with incentives or career progression opportunities.

The appraisal system ensures alignment with university guidelines and fosters an environment of accountability, excellence, and continuous improvement for both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) ensures a robust and transparent financial management system through comprehensive internal and external audits conducted annually. These audits are essential for maintaining accountability, adherence to financial regulations, and ensuring optimal utilization of resources.

Internal Audits:

- 1. Chartered Accountant for Internal Audits:** Each financial year, the internal audit is conducted by a Chartered Accountant appointed by the college authority, with the consent of the university. The internal audit ensures that all financial transactions, including income and expenditure, are accurately recorded and comply with the college's financial policies.
- 2. Scheme-Wise Audits:** In addition to general internal audits, the college conducts scheme-wise audits for funds received from bodies such as UGC, RUSA, the State Government, and the University. These audits ensure that funds are utilized effectively for their intended purposes.

External Audits:

- 1. Annual External Audit:** The Education Department of the Government of Jharkhand conducts an annual external audit to verify the college's financial records and ensure compliance with government regulations and statutory requirements.

2. University Audits: As a constituent college of SKMU, Dumka, the institution also undergoes audits conducted by the university to ensure that financial management aligns with higher education policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution employs a well-structured strategy for mobilizing funds and ensuring their optimal use, in alignment with the institution's goals and regulations.

Mobilization of Funds:

1. State Government, RUSA, and UGC Funding: The college receives financial support from the state government, RUSA, and UGC for academic, infrastructure, and research activities. These funds are utilized strictly as per the guidelines issued by these bodies.

2. **Employee Contributions:** On the day of establishment (1st January), employees voluntarily contribute, and the accumulated funds are invested in National Savings Certificates (NSC), promoting long-term savings.
3. **Revenue from On-Campus Activities:** Additional funds are generated through activities like mushroom cultivation, e-waste, plastic waste recycling, and the sale of renovation waste.
4. **Fixed Deposit:** With the approval of the Governing Body, the principal arranges for fixed deposits, ensuring that funds are utilized effectively while earning interest for the institution.

Optimal Utilization:

1. **Monitoring Committees:** The college has committees, such as the Purchase and Maintenance Committees, to ensure that allocated funds are spent efficiently.
2. **Transparency:** All financial processes are transparent and subject to audits by the university and other relevant authorities, maintaining accountability at every level. This structured approach ensures efficient fund management and resource utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) has played a pivotal role in enhancing the teaching-learning process and institutionalizing quality assurance practices. As part of its efforts to improve academic standards, IQAC contributes

significantly to the preparation and implementation of the college's academic plan at the start of each academic year.

Key Contributions:

1. **Curriculum Delivery:** IQAC ensures that the curriculum is delivered effectively by promoting innovative teaching methods, including the integration of ICT tools in the classrooms. Despite challenges like the lockdown, the faculty adapted to online teaching to ensure uninterrupted learning.
2. **Internal Assessment and Mentoring:** Regular internal assessments are conducted to gauge students' progress. Additionally, mentor-mentee meetings are held to provide personalized academic guidance and support to students.
3. **Extra-curricular and Co-curricular Activities:** IQAC monitors student participation in extra and co-curricular activities, promoting a well-rounded educational experience.
4. **E-learning Initiatives:** In response to the pandemic, the college embraced online teaching and made study materials available through e-learning platforms and the college website, ensuring that students had easy access to resources.
5. **Continuous Feedback:** The IQAC also facilitates the collection and analysis of student feedback, ensuring continuous improvements in teaching methods and overall student satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

RDBM Mahavidyalaya ensures continuous improvement in its teaching-learning processes and outcomes through regular reviews conducted by the Internal Quality Assurance Cell (IQAC). The IQAC plays a pivotal role in assessing and refining the teaching methodologies, academic structure, and overall effectiveness of learning at periodic intervals.

Review and Improvement Process:

1. **Teaching and Learning Assessment:** The IQAC systematically evaluates the effectiveness of curriculum delivery, teaching methods, and student participation. This helps identify areas for enhancement in pedagogical practices and academic delivery.
2. **Feedback Mechanism:** Student feedback is collected on a regular basis regarding teaching quality, course content, and facilities. This feedback is thoroughly analyzed, and actionable steps are taken to address concerns and improve the academic experience.
3. **Learning Outcomes Review:** The institution ensures that the learning outcomes of various programs are in alignment with the institutional objectives. Regular assessments are conducted to measure how well students achieve these outcomes.
4. **Faculty Development:** Faculty members are encouraged to participate in training and development programs to adopt innovative teaching methods and enhance their skills.

Through this structured approach, RDBM Mahavidyalaya ensures that its academic processes and learning outcomes are continuously improved, promoting a high standard of education and student satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) is dedicated to promoting gender equity and ensuring a safe, inclusive, and supportive environment for all students, particularly women. The college implements several initiatives to address gender-related issues and encourage women's empowerment.

- 1. Gender Sensitization Programs:** The college conducts workshops, seminars, and awareness programs to educate students and staff on gender equality, women's rights, and the importance of breaking gender stereotypes. These programs help to create a more inclusive campus culture.
- 2. Women's Cell:** A dedicated Women's Cell works to empower female students by organizing activities on women's health, leadership, and legal rights. It also provides a safe platform for students to discuss gender-related issues.

3. **Anti-Sexual Harassment Cell:** The college has an Anti-Sexual Harassment Cell to address any complaints related to harassment, ensuring compliance with the Vishaka Guidelines and providing a secure learning environment.
4. **Self-Defense Training:** Female students are trained in "Martial Arts" to build self-confidence and promote personal safety.
5. **Safety and Infrastructure:** To ensure the safety and well-being of students, the campus is equipped with CCTV cameras, guards, and facilities like a canteen and stationary shop. Gender-sensitive infrastructure, such as accessible toilets and common rooms, is also provided.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We at RDBM, are committed to promoting environmental

sustainability through a variety of initiatives aimed at reducing waste, conserving energy, and fostering a green campus culture. The college has adopted the green policy “KEEP GREEN, KEEP CLEAN” to instill a sense of environmental responsibility among students and staff.

Waste Management:

1. **Degradable Waste:** The college has a well-maintained drainage system for managing both solid and liquid waste. Solid waste is collected in segregated dustbins (green for biodegradable, blue for non-biodegradable), and biodegradable waste from hostels is used as pig feed.
2. **Non-Degradable Waste:** Non-degradable wastes like e-waste and plastics are identified and sold to eligible vendors. The college has implemented sustainable practices like replacing plastic cups and plates with reusable steel and ceramic alternatives to reduce plastic waste.

Environmental Awareness:

1. **Programs:** The college celebrates World Environment Day and engages in tree plantation drives, encouraging students to plant saplings and distribute plants in the community.
2. **NSS and NCC Involvement:** Programs conducted by the National Service Scheme (NSS) and National Cadet Corps (NCC) raise awareness about global environmental issues, including global warming, pollution, deforestation, and soil erosion.

These efforts have cultivated a heightened environmental consciousness among students and staff, contributing to a cleaner, greener, and more sustainable campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water

B. Any 3 of the above

harvesting Bore well /Open well recharge
Construction of tanks and bunds Waste
water recycling Maintenance of water
bodies and distribution system in the
campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution fosters an inclusive environment that promotes tolerance, harmony, and respect for cultural, regional, linguistic, communal, and socioeconomic diversities. The institution's commitment to inclusivity is evident in its

academic, co-curricular, and extracurricular activities, ensuring that all students, regardless of their background, feel valued and supported.

1. **Cultural Celebrations:** The college celebrates various cultural festivals, including Diwali, Eid, Christmas, and other regional festivals, allowing students from different cultural and religious backgrounds to participate and share their traditions. This promotes unity and mutual respect.
2. **Diversity in Curriculum and Activities:** The college encourages participation in diverse co-curricular and extracurricular activities, ensuring equal opportunities for all students. Special efforts are made to include students from marginalized socioeconomic backgrounds and offer them a platform to showcase their talents.
3. **Language Inclusivity:** The institution supports linguistic diversity by encouraging students to use their native languages while also promoting proficiency in regional and national languages through language clubs and courses.
4. **Support for Marginalized Groups:** The college actively promotes equal opportunities for women, economically disadvantaged students, and those from tribal communities, ensuring access to scholarships, mentorship, and other support systems.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution places great emphasis on sensitizing students and employees about their constitutional obligations, including values, rights, duties, and responsibilities as citizens. The institution adopts various initiatives to promote this

awareness:

1. **Workshops and Seminars:** The college organizes regular workshops and seminars on fundamental constitutional values, such as equality, justice, and liberty. These sessions focus on educating students and staff about the rights enshrined in the Constitution, including the right to education, the right to equality, and the importance of social justice.
2. **Legal Literacy Programs:** RDBM Mahavidyalaya conducts legal literacy programs to make students aware of their legal rights and duties. Experts in the field of law are invited to speak about the Constitution and its significance in everyday life, encouraging students to understand and respect the rule of law.
3. **Celebration of National Days:** The institution celebrates national events such as Republic Day, Independence Day, and Constitution Day. On these occasions, discussions on the importance of the Constitution and citizens' duties are held, fostering a deeper understanding of India's democratic principles.
4. **Awareness Campaigns:** Through various campaigns, the college promotes the significance of civic responsibility, environmental awareness, and the active participation of citizens in democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

A. All of the above

organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution takes significant measures to sensitize its students and employees to the constitutional obligations, ensuring that they are well-informed about their rights, duties, and responsibilities as citizens. The institution's efforts are designed to instill a sense of civic responsibility, respect for constitutional values, and a commitment to societal well-being.

- 1. Workshops and Seminars:** The college regularly organizes workshops, seminars, and guest lectures on constitutional values, rights, and duties. Experts from legal and social fields are invited to discuss topics like fundamental rights, duties of citizens, and the importance of upholding democratic values.
- 2. Constitution Day Celebration:** The institution observes Constitution Day (November 26) to honor the adoption of the Indian Constitution. On this day, discussions and activities are held to educate students and staff about the importance of the Constitution and its role in shaping a just society.
- 3. Legal Awareness Programs:** Legal literacy programs are conducted to familiarize students with their legal rights and the mechanisms available for justice and protection

under the Constitution, particularly focusing on women's rights and social justice issues.

4. **Civic Engagement Initiatives:** The college encourages participation in community service, social outreach programs, and voting awareness campaigns, promoting active engagement in civic duties.

These efforts ensure that the students and employees are aware of their constitutional obligations and are motivated to uphold democratic values, rights, and responsibilities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices implemented by this institution that focus on fostering an inclusive and empowering environment for female students:

1. Promoting Leadership through Student-Centered Activities

RDBM Mahavidyalaya encourages female students to take up leadership roles through active participation in various co-curricular and extracurricular activities. The institution organizes events, clubs, and student-led organizations that allow female students to showcase their leadership skills, creativity, and organizational abilities. These activities include cultural events, debates, sports, and academic competitions. By engaging in such student-centered activities, female students develop their leadership potential, enhance their communication skills, and gain confidence to excel in both their academic and professional lives. Additionally, these platforms provide them with the opportunity to network and learn

from one another, fostering a sense of community and collaboration.

2. Mentorship and Counseling Support

The college provides a strong mentorship system, where faculty members guide and mentor female students academically, emotionally, and personally. The mentoring system ensures that each student receives individual attention, helping them navigate academic challenges and providing career guidance. Additionally, the college offers counseling services for personal issues, mental health, and stress management, creating a safe space for students to discuss their concerns. The support from mentors and counselors helps female students build resilience, improve self-esteem, and make informed decisions about their future, promoting overall well-being.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rama Devi Bajla Mahila Mahavidyalaya (RDBM Mahavidyalaya) has placed a significant emphasis on women's empowerment and skill development, making it a distinctive feature of the institution. The college's priority is to create a learning environment where female students are not only academically equipped but also empowered to lead independent and self-sufficient lives.

The institution offers various skill development programs aimed at enhancing the personal and professional capabilities of its female students. Workshops and training sessions are regularly organized on entrepreneurship, financial literacy, and self-defense to equip students with practical skills that will serve them in real-world scenarios. In addition, the college partners with local NGOs, experts, and social organizations to deliver workshops on critical areas such as leadership, career guidance, and vocational training. These initiatives are designed to help students build confidence and become active contributors to society.

Furthermore, the college has created a safe and supportive campus environment, with dedicated resources like the Women's Cell and Anti-Sexual Harassment Cell, which work tirelessly to address any gender-related concerns and foster a culture of mutual respect and equality. Through these efforts, RDBM Mahavidyalaya continues to prioritize and promote the empowerment and holistic development of its female students, preparing them for success in every sphere of life.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

For the upcoming academic year, Rama Devi Bajla Mahila Mahavidyalaya aims to focus on key areas that will enhance its academic environment and support student development.

- 1. Curriculum and Teaching Innovations:** The institution plans to integrate more technology into teaching through e-learning platforms and digital tools. The curriculum will be reviewed and updated to align with current industry trends, ensuring it is relevant and career-oriented. Faculty development programs will be organized to enhance teaching methodologies.
- 2. Student Empowerment:** RDBM Mahavidyalaya will continue its focus on empowering female students through leadership, entrepreneurship, and self-defense training. Mentorship programs will be strengthened, offering personalized academic and career guidance.
- 3. Environmental Sustainability:** The college will intensify its green initiatives by organizing tree plantation drives, waste segregation practices, and promoting awareness of climate change and sustainability.
- 4. Gender Sensitization:** The college will expand gender sensitization programs, focusing on women's rights, equality, and creating a safe, inclusive environment. Awareness campaigns and workshops will continue to promote gender equity among students and staff.

5. Infrastructure Improvement: The institution will invest in improving campus infrastructure, ensuring better facilities for students, especially in terms of security, gender-sensitive amenities, and enhanced classrooms for modern teaching methods.

This plan will ensure RDBM Mahavidyalaya's continuous growth in academics, student welfare, and social responsibility.